

## Re: Corporate policy question – Personal Laptops

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  - *Date:* Sun, 14 Sep 2008 19:21:22 +0530
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Hello Tom,

In such a condition you should be following what your company policy dictates. If your organization has provided the laptops that in such cases the laptop is your organizations property. Now in the case if its a personal laptop, it still contain organization's Business Information. And in such cases it becomes your organizations 'critical Information asset container'.

The owner of the laptop is the manager/employee. But some information it holds belongs to your organization. To safe guard your organization's Critical Information its how your organization frames the Security policies and procedures.

If the laptop is provided by the organization, wiping of the organizations Critical Information, can be justified. But if your organization has let your staff use their personal laptops, then the matter becomes more complicated. And in such a situation the agreements that the employee had to sign (Eg NDA) comes handy for the Organization (to enforce the policies like wiping out Organization's Critical Information Asset). But do consult your Legal staff....

Regards,

Meenal A. Mukadam  
(CEH, MBA Informations Systems & Security)

On Thu, Sep 11, 2008 at 10:53 AM, Tom Yarrish <[cdddelta@xxxxxxxxx](mailto:cdddelta@xxxxxxxxx)> wrote:

Hey all,  
Needed some advice on a corporate policy issue. If an employee has a personal laptop in the office, and that employee is terminated in the process of a merger, can the company wipe the hard drive of the personal computer before it's returned to that employee? Here's the scenario:

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Our company is going through a merger, and through the rounds of "integration" of the two companies, employees that are let go from the IT department are escorted out of the building immediately, and not allowed to return. Their manager packs up their personal affects and ships it to them. In one case, the employee had some personal laptops in their office, and wants them back (obviously). Are we allowed to wipe the hard drive of that personal laptop before giving it back to the employee?

I'm trying to determine if this is even legal or not, so I'm not sure where to look for advice.

Thanks ahead of time....

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09 F9 11 02 9D 74 E3 5B D8 41 56 C5 63 56 88 C0

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Meenal A. Mukadam

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Far away there in the sunshine  
are my highest aspirations.  
I may/maynot reach them,  
but I can look up and see their beauty,  
believe in them and try to follow  
where they lead  
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